**DERNESIA CHARLES**

**#3 Johnson Avenue, Newalloville, San Juan**

**Date of Birth: 25th November, 1999**

**Contact: (868) 474-2075**

**Email:** [dernesiacharles@gmail.com](mailto:dernesiacharles@gmail.com)

JOB or CAREER OBJECTIVE

Currently seeking a position at a reputable company where I can practice my Customer Service skills and gain experience in the process.

EDUCATION

*Institute:* Upper Level Educational Institute

*Years Attended:* 2016 – 2017

CSEC Level: GRADES OBTAINED

Biology IV

Chemistry IV

*Institute:* Bishop Anstey High School

*Years Attended:* 2011 – 2016

CSEC Level: GRADES OBTAINED

English A II

Food and Nutrition II

Mathematics II

Principles of Business II

Visual Arts II

English B III

Principles of Accounts V

*Institute:* Melville Memorial Girls’ Anglican School

*Years Attended:* 2003 – 2011

WORK EXPERIENCE

December, 2015 Leonora Clarke Catering Services

December, 2016 Position: Server/ Kitchen Assistant

Carnival, 2011- Present Pereira and Associates

Position: Costume Designer

SPECIAL SKILLS

* Customer Service
* Microsoft Office (Word, Power point, Excel, Outlook)
* Windows ( XP, 7, 8 )

INTEREST

* Dance (Ballet, Tap, Jazz, Modern, Contempery)
* Music (Steel Pan, Violin, Piano)
* Dragon Boat Racing
* First Aid (T & T Cross Society)

REFERENCES

Avé Sixto- Ferguson Cosmetologist 279-1825 / 497-5527

Cheryl Pereira Deputy Director

Ministry of Community Development 775-5753

Annalee Clarke Teacher 354-5321